

2.2 LIBRARY BORROWER CARDS

Sayreville Library Card. Individuals falling into one of the categories below may register for a free Sayreville library card:

Permanent resident of the Borough of Sayreville
Individuals employed in the Borough of Sayreville

Classes of Borrowers

There are five classes of borrowers:

Adult (Sayreville) – includes individuals 12 years of age or older and/or in the 7th grade.

- Full privileges and fine responsibilities
- Library cards valid for two years
- Includes individuals not residents of, but employed in Sayreville

Juvenile (Sayreville) – includes individuals aged 5-11

- Requires consent and signature of parent or legal guardian to acquire a library card.
- Limited borrowing privileges; full fine responsibilities
- May not borrow adult videos
- Library cards valid for two years

Other Library Cards

Residents of Other Communities in good standing with their community libraries

Residents of LMxAC communities may use their home library cards.

Residents of M.U.R.A.L. communities that are not also LMxAC communities may apply for an LMxAC Non-Resident Borrowing card upon presentation of a valid card from their home community. There is no fee for this card.

All others may register for a non-resident card by paying a non-refundable non-resident fee.

Non-Resident (Sayreville) – includes individuals not eligible for a free card, who do not have M.U.R.A.L./LMxAC privileges and who have paid the non-resident fee.

- Library cards valid for one year

M.U.R.A.L./LMxAC card holders

- Must possess valid cards from their home community libraries.

Approved by the Sayreville Library Board of Trustees 2004, 2009

Staff - includes individuals employed by the Sayreville Public Library System and selected contracted employees (Temp Agency employees).

- Full privileges
- No fines charged, but are responsible for lost or damaged material.
- Library cards are valid for 730 days (two years) or until individual leaves library employment.

Registration for Adult/Juvenile Sayreville Library Card

In order to obtain a library card, an **adult** patron must:

- Present his or her completed registration form
- Provide verification of current address
- Sign a library card

Acceptable documents to verify current Sayreville addresses are:

- Current NJ driver's license
- Current NJ Identification Card
- Lease or mortgage
- Recent Utility Bill (telephone, cable, electricity, gas, water, sewage)
- Payroll stub from employer with Sayreville address
- Birth Certificate verifying 12 years of Age at time of application
- School report card
- Sayreville Board of Education school schedule (high school students must also present their HS photo identification.)
- Schedule for the 7th grade displaying patron's name.

Juvenile: Acceptable ID for parent or guardian and birth certificate verifying 5 years of age at time of application

All identification listed above must be current and include name and a Sayreville Borough street address.

The registration form may be completed at the library or elsewhere. En masse registration of individuals belonging to classes, groups, or organizations is permissible with advance arrangement.

NOTE: Only the Library Director may accept other documents as verification.

Authorized User

An adult cardholder may authorize **one** additional user of their library card, to whom they grant all library privileges associated with that card. The cardholder thereby agrees to be responsible for all activity by the authorized user. The cardholder further assumes the responsibility to notify the library immediately should they wish to remove or change the name of the authorized user.

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